

**NARAMATA PAC Executive
MEETING MINUTES**

October 16, 2020 - Naramata Pub

Attendees - Heather Romero, Lisa Blok, Stephanie Prins, Amanda Perez

New Business

- PAC email address: Lisa and Heather will manage
 - All meeting minutes, agendas etc to be saved on the Google Drive

- **Parent/PAC Communication:**
 - Parents have commented that they feel out of touch with school events/children often forget to pass key dates/activities along. (Particularly younger children, and new families). Would be nice to have a singular place for parents to access and feel connected to school.
 - Proposed the idea of a creating a PAC website. Can add key events, fundraisers, ways for parents to stay connected to the schools. Teachers can add photos? Videos? Can be linked to a Mailing list from school (parents would have to opt in to emails, could unsubscribe at any time if desired).
 - Moving forward we will drive traffic and parents to the website using the current Facebook page. The website will be a one stop shop to access all information related to PAC i.e. newsletter, resources for parents, pictures, details on upcoming events. May also be a great place to have teacher profiles/bios so people can get to know the teachers at the school.
 - Could also have an “archive” section where parents could review meeting minutes from past meetings OR treasurer reports to enhance transparency
 - Next steps:
 - Propose idea at Oct 21 PAC meeting
 - Amanda to create website.

- **Naramata’s Got Talent:**
 - Important both for fundraising purposes as well as school spirit, confidence for children.
 - Proposed idea of filming a “Naramata Got Christmas” (combo of talent show and Christmas concert? Explore this possibility with school. Students could perform on stage in front of class or cohort (live) and video, with video viewing sold as fundraiser.
 - Silent auction is key to fundraising, esp before Christmas. Online silent auction could do very well since it would be open to those outside the immediate school family too.
 - Next steps:
 - propose idea at Oct 21 PAC meeting
 - If approved:
 - Heather will take the lead with harnessing talent for the talent show, seeking volunteers, and coordinating with the school and potentially Mrs. Tamung and Mrs Rogers and the principal Mr. Redden to sort out details. Cohort Video? Individual videos? Teacher involvement?
 - Lisa to take the lead with soliciting silent auction donate donations.

- **Financials**
 - Steph and Heather will get the books up-to-date.

- Only expenses moving forward should be cost for website and for purchasing quick books online.
- Valley First will be contacting Lisa and Steph to change signing authority.
- Heather to finalize the final pieces of the Gaming Grant.

- **Other Fundraising:**

- Cheque Drive - promote in the Spring
- Seeking one time donations for PAC for those parents who don't have the time or capability to volunteer.
- Explore a PAC gift registry? I.e. wish list which could be posted on the website

- **New business - hot lunch/meal program**

- We discussed hot lunch and recognized not all children can participate due to cost. Is there a way PAC/parents could help to offset cost or enable participation for children who otherwise can't participate due to cost? Looking at ways that parents could have an option on the munch a lunch website to donate additional money to have extra hot lunches purchased for those kids less fortunate. Anonymity is key for parents to feel safe and protect children from embarrassment
- Children may have insufficient lunches on other days. Connect with school staff about the possibility of a "wellness fridge" which could be potentially be managed by the hot lunch volunteers.
 - Small prepackaged lunches and snacks could be left in the wellness fridge to increase accessibility of healthy food for all kids.